



Nutrien Civic Centre Summer Camp Registration Form

Nutrien Civic Centre

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240 Main Street, Sussex, New Brunswick E4E 1R3

2024 NCC Summer Camp Registration Form

Child's Name: _____

Address: _____

Phone: _____

Emergency Contact(s): _____

Birth Date: _____

Allergies/Medications/Diagnosis:

(Please note that we will not be responsible for administering medications of any type during camp hours)

Tell us about your child:

Any known Behavioural Issues:



Does your child require an Educational Assistant at school? YES NO

Medicare #: _____

Email: _____

Home #: _____ Cell/Work #: _____

Parent/Guardian Name: _____

Address: _____

Parent's Signature: _____ Date: _____

*Please indicate below which weeks you would like to sign your child up for :

- Outdoors Week: July 2nd - 5th (Tuesday To Friday - No Camp Monday)
- S.T.E.M Week: July 8th - 12th
- Career Week: July 15th - 19th
- Colour Week: July 22nd - 26th
- Kindness Week: July 29th - August 2nd
- Around the World Week: August 6th - 9th (Tuesday To Friday - No Camp Monday)
- Carnival Week: August 12th - 16th
- Olympic Week: August 19th - 23rd

Drop off and Pick-Up:

- * Drop off: 8:00-8:30 AM
- * Pick up: 5:00-5:30 PM

NOTE:

Pick up time is strictly enforced. Parents who are continually late picking up their child may be asked to pay for extra time. \$10.00 per ½ hour.

Drop off will be conducted outside at the NCC Pavilion. The counselors will have a table and sign-in sheet ready for when the children arrive. The parent/guardian will be required to sign the child in. The parent/guardian must drop the child off by 9:00 AM. After that time, we cannot guarantee we will still be at the facility, and it will be your responsibility then to contact the NCC front desk for further information and drive your child to the location.

Pick-up & drop-off will be conducted outside at the NCC Pavilion. Parents are required to let the counsellor outside know who they are picking up and are to sign their child out for the day at the front desk. If pick up is to occur inside the facility, the parent will need to ask the front desk staff to get in contact with the camp counselors and they will bring the child down for pick up.

Please indicate *On Next Page* - up to 3 consistent people that will be authorized to pick up the child. Under NO circumstance will your child be released to anyone that is not listed. In addition, if the child is being picked up earlier than normal, the parent/guardian needs to let the counsellor know of the pick-up time, then alternate arrangements will be made for the child. This is important because we cannot guarantee that we will be at the facility at the time of desired pick-up. We do require an emergency contact in addition to the 3 listed below. (see front page)



Authorized Pick-Up Alternates:

Name: _____ Contact #: _____

Name: _____ Contact #: _____

Name: _____ Contact #: _____

Photo Consent Form:

I, _____ grant permission to the Nutrien Civic Centre the right to take photographs of (child) _____, these photos will never be posted online or on ANY social media accounts. Photos may also be printed and used for crafts or solely be used for camp purposes. I understand I may revoke this authorization at any time by notifying the Nutrien Civic Centre in writing. Images will be stored in secure locations and only authorized staff will have access to them. They will be kept as long as they are relevant and after that time, destroyed or archived. By signing below, I understand and accept all things stated above.

If you choose to not have any photos taken of your child, please state that below.

I have read and understand the above:

Date: _____

Guardian: _____

Signature Of Guardian: _____

*We do ask permission to take one photo of the child to keep in our information binder. Please let us know if this is an issue. We do so for safety purposes, in case of emergency.

Our Mission:

The Nutrien Civic Centre is committed to providing your child with a positive summer experience with the staff and other participants. Our camp is designed for children aged 5-12 who enjoy making new friends, being outdoors, and participating in games and activities.

Washroom Breaks:

Your child must be potty-trained. Counsellors may prompt participants verbally for personal care and other supportive needs, but not physically assist.

Camp Activities:

The activities that will be facilitated with the NCC camp will be focused on physical activity, creativity, and general movement. Outdoor play is a very significant element of our camp at NCC and we strongly encourage all the children to be fully prepared to spend the majority of the day outside, weather permitting. In the case of rain or poor weather conditions we will move the group to an indoor space and activities will change according to the weather. Throughout the summer, the children will be required to participate in all planned activities, including swimming.



Camp Activities Cont'd:

There will be several special events for the children throughout the summer. All field trips will be within walking distance of the NCC. The children will be assigned their own space for the day where they will be able to store all their belongings. Regular hand washing/bathroom routines will be in place as part of the daily routine.

What Your Child Will Need:

- A backpack
- Reusable Water Bottle
- Packed lunch and snacks for the day. Please include necessary utensils.
- Bathing suit, towel, and a bag for a wet bathing suit to be placed in.
- Sunscreen
- Suitable clothing for the day, rain or shine and comfortable footwear.

Notes:

Please ensure all items are labelled with the child's name.

Toys from home and electronics are NOT permitted. If the child brings one, they will be asked to put it away and if they cannot do so, it will remain with the counselors until the child is picked up.

Medications/Allergy Information:

Please note that camp counselors are not permitted to administer medications to a child during camp hours. These medications must be taken prior to camp or taken by the child without help.

Closures:

The NCC Camp will not be running on days where there is a statutory holiday. Parents will be notified in advance if there is an upcoming holiday. In the event that the facility is closed unexpectedly due to unforeseen circumstances such as a power outage, the program will be cancelled.

Acceptable Behaviour:

The Nutrien Civic Centre expects that staff, patrons' participants and guardians exhibit the following behaviour while visiting the facility and participating in the Camp.

-Respect - Honesty - Kindness -Safety - Responsibility

Unacceptable Behaviour:

Behaviour with potential to harm oneself, others, property or which would otherwise negatively impact program quality is unacceptable and will not be tolerated. Behaviour expectations will be displayed in the facility and discussed with the participants on a regular basis. Staff will use discretion to take appropriate action if unacceptable behaviour occurs.

At the Nutrien Civic Centre Camp we follow a strict three-strike rule. The counselors will be keeping track of the strikes the children may have. This will be at the discretion of our counselors. Each incident, depending on the severity, will be handled on a case by case basis. and This procedure goes as follows:

(See Page Five)



Cont'd Behavioural Incidents Procedure Outlined:

First Occurrence:

A Behavioural Incident Report will be completed. The guardian of the child will need to sign the report and will be made aware of the situation. The counsellor speaking with the guardian will notify them that this incident is their first strike. The guardian and counsellor may discuss possible options for a success turn around of the behaviour, depending on the severity.

Second Occurrence:

A second Behavioural Report will be completed. The guardian of the child will need to sign the report. The counsellors will notify the guardian of the incident and that this is their second strike. This strike will provide another opportunity for the counsellor, guardian, and child to discuss the situation and work out a plan for a successful completion of the summer. Again, depending on the severity of the incident.

Third Occurrence:

A Third Incident Report will be completed. The child's guardian will be called for immediate pick-up of the child. The guardian will have the opportunity to discuss with the counsellor what has happened, and the counsellor will have the opportunity to discuss what they have observed. At this point, the child will not be able to return to the camp.

Note:

If at any time we discover that you have not been honest and forthright with any issues regarding the information given about your child, he/she may be asked to leave camp and we will not provide any refund.

I, _____, as parent or guardian of _____ have answered all questions truthfully and to the best of my ability. I acknowledge the importance of divulging pertinent information about my child and I understand the severity of withholding important information will result in not receiving a refund if my child is asked to leave camp.

Signature : _____

Date Of Signature: _____

Date Payment Was Processed: _____

Welcome To NCC Summer Camp 2024!

